

St Joseph's P-6 School

As a dynamic P to 6 Catholic school, St Joseph's strives for excellence within a Christ-centred community and contemporary environment



1 November 2017

Dear parents and carers,

Brad Walters and Jane Childs will finish their terms on the St Joseph's School Board at the end of 2017. As a result, there will be vacant positions for 2018 and 2019. There will also be vacancies for 12 months for an ELC representative and P & F representative.

The Board plays a vital role in the functioning of the school and is an extremely worthwhile avenue for parents to assist with the success of the school. The Board's work is dedicated to enhancing all that happens for your children at our school and we endeavour to work towards our vision of St Joseph's being an excellent school within a Christ-centred community. With this in mind, your careful consideration to nominate for membership on the Board is strongly encouraged.

The Board comprises the Parish Priest, Principal, two staff members and at least one and up to four parent members from the school and one parent from the ELC. Meetings occur twice each term for an hour and a half to provide input to the strategic direction for the school.

The School Board has responsibility to:

- Support the development of the Catholic identity, ethos and mission of the school
- Support pastoral care strategies in the school community
- Promote the school in the local community
- Appoint a member to the school's enrolment committee, if needed
- Provide a member for staff interview panels
- Develop, approve and monitor the annual budget, including school determined levies, loan commitments and the fees collection and remission policy
- Discuss the continuing Catholic education viability of the school
- Develop capital and maintenance programs
- Develop local strategic plans (finances, buildings, resources) and contribute to Archdiocesan educational strategic planning
- Facilitate local school community debate in response to system leadership by the Catholic Education Commission and Catholic Education in lobbying governments in school funding campaigns
- Approve school uniform items decided at school level
- Ensure the parish and school community receives the annual Catholic School Board Report
- Ensure the expenditure of levies or funds is in keeping with Archdiocesan regulations and
- Provide input on parent priorities and suggest ideas about Catholic schooling for the school's Strategic Plan.

In addition, the Board provides advice on:

- Curriculum
- Educational policies
- Student welfare policies
- Parent support processes and
- Other matters as requested by the Parish Priest or Principal

As per the Board's constitution the following is the timetable for the election of new Board members:

- 03 November - Nominations open
- 17 November - Nominations close
- 21 November - Ballot Papers distributed, if required
- 01 December - Election closes
- 05 December - School Board announced at End of Year Mass
- 06 December - School Board announced in the Newsletter

If you wish to find out more about the Board, all current members (Father Paul, Brad Walters, Jane Childs, Iain Slatter, Ruth Arkell, David Specker, Caz Perryman, Molly Henson and Sue Dempsey) would be more than happy to speak with you.

Your nomination can be returned to the Front Office in an envelope addressed to Sue Dempsey and marked 'Confidential'.

I thank you in anticipation of your support to nominate for the St Joseph's School Board.

Yours sincerely,

Sue Dempsey
Principal