



**Growing in excellence within a
Christ-centred community**

This Information Handbook offers prospective parents and carers an outline of how St Joseph's School operates. Additional information may be obtained by telephoning, visiting the school or viewing the school website www.sjo.act.edu.au .

*ST JOSEPH'S P-6 SCHOOL
BORONIA DRIVE
O'CONNOR ACT 2602*

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Parish Priest:
Father Paul Nulley

Principal:
Sue Dempsey

Assistant Principal:
Caz Perryman

Office Manager:
Amanda Hurley

Director Early Learning Centre:
Molly Henson

A MESSAGE FROM THE PRINCIPAL

Welcome to St Joseph's School! I am very proud to introduce our school to you.

St Joseph's is a Catholic Systemic P-6 School which was established in O'Connor in 1956. We are a Catholic school that bases all we do on the values of Jesus and this is evident in the way all members of our community interact with and treat each other.

At St Joseph's School we are growing in excellence by learning to learn, learning to be, learning to collaborate and learning to create.

St Joseph's recognises that parents are the first educators of their children and that we support parents by building on the foundation that has already been established. It is our aim to provide a safe, happy and supportive atmosphere where all students work co-operatively to reach their full potential.

I hope you enjoy finding out about our wonderful school.

Sue Dempsey
Principal

2017 TERM DATES

Term One:	Begins 30 January Ends 7 April
Term Two:	Begins 26 April Ends 30 June
Term Three:	Begins 17 July Ends 22 September
Term Four:	Begins 9 October Ends 15 December

2018 TERM DATES

Term One:	Begins 5 February Ends 13 April
Term Two:	Begins 30 April Ends 6 July
Term Three:	Begins 23 July Ends 28 September
Term Four:	Begins 15 October Ends 21 December

GENERAL INFORMATION

St Joseph's is a welcoming school that nurtures and encourages a sense of community. The school has a supportive parent body that assists the school in a variety of ways and we encourage collaboration between home, school and parish.

St Joseph's offers classes from Pre-school to Year 6 with our Early Learning Centre offering pre-school and long day care for 4 year olds. Our school curriculum covers all subjects and we have a well-resourced Learning Hub, a comprehensive Learning Support program and After School Care, conducted by the YMCA.

Stage 1 of our Master Plan has upgraded our facilities to match contemporary educational trends. Stage 2 is currently being planned.

The integration of technology is a strong feature of St Joseph's with the use of iPads amongst our cutting edge approach to 21st Century education.

Currently Years 4, 5 and 6 have a Bring Your Own Designated Device program that ensures every student has the ability to learn anytime, anywhere. Parents opt to supply a device or lease one from school.

We have a specialist Music teacher who takes classes for weekly music lessons.

We have the services of a Counsellor from Catholic Care.

Our school offers private tuition in piano, guitar, brass and percussion instruments. Senior students participate in a shared Leadership Program that prepares them for high school and to be independent, thoughtful young people.

ENROLMENT POLICY

The following is the hierarchy of priorities for enrolments.

Children who are turning five (5) before 30 April and:

1. are baptised Catholic who are members of the designated local Parish of St Joseph's;
2. are siblings of children already attending St Joseph's;
3. are baptised Catholic from other parishes who cannot obtain places in their local parish primary school;
4. are baptised Catholic whose parents/guardians seek to enrol them in a parish primary school outside their own parish but who can obtain places in their own parish primary school;
5. are non-catholic children whose parents/guardians desire and are committed to a Catholic education.

Points to consider

It is important for parents to understand that acceptance of their children at a Catholic primary school does not confer an automatic right of enrolment in a Catholic secondary school of their choice.

All new parents are required to meet with the Principal before their child/ren are enrolled at the school. At these interviews, parents are to provide the school with relevant information about their child/ren, including necessary forms and reports or other information from previous schools. The Principal will explain the school's expectations of parents who enrol their children at St Joseph's School.

The cut-off date for children to commence Foundation (previously known as Kindergarten) is five years of age by 30 April of the year of enrolment.

Enrolment into St Joseph's School must be completed on an official Systemic School Enrolment Form and lodged at the school.

Parents will be notified in writing of the success or otherwise, of the application. Where a child is unable to be enrolled the child will, at the parent's request, be referred to a neighbouring Catholic school.

People moving into the area during the year may enrol their child at any time if there is a place available. Places will only be kept for a child who is withdrawn from the school for a period not exceeding one school term unless prior arrangements have been made with the Principal. Any application for re-enrolment will be considered within the prescribed enrolment priorities.

SCHOOL FEES

When applying for enrolment in a Catholic systemic school within the Archdiocese of Canberra and Goulburn, parents and guardians undertake to accept and support the life, nature and identity of the Catholic School. This commitment to Catholic education also means a financial commitment, which entails the responsibility and obligation to pay all required school fees and levies.

Children are not denied Catholic schooling simply because of an inability to pay. In cases of genuine hardship, fees may be varied after consultation and interview with the Principal prior to the due date of term fees. Any such variance is reviewed annually.

Fee Structure

(Early Learning Centre Fees not included)

Tuition Fee This is set by the Archdiocesan Catholic Education Commission. It is used to supplement Government per capita grants to pay staff salaries.

School Levies These are set by the School Board to cover administrative, maintenance and educational costs.

Building Levy This money is not retained by St Joseph's but is paid to the Catholic Education Office to pay for major building works, and maintenance projects across the Archdiocese. This levy is tax deductible.

The School Board and Catholic Education Commission are responsible for setting the school fees each year. Every attempt is made by these parties to minimise the fees. Accounts are sent out in the second week of each term.

At St Joseph's School the 2017 fees per term for Foundation-Year 6 are currently:

Tuition Fee	\$336.00	First Child
	\$100.80	Second child
	\$67.20	Third child
	\$0	Fourth child
School Levies		
General Levy	\$240.00	per family per term
ICT Levy	\$55.00	per family per term
Water Safety Program	\$30.00	per F-2 child per term
Maintenance Levy	\$30.00	per family per term
Performance/Excursion Levy	\$25.00	per child per term
Book Levy	\$35.00	per child per term
Capital Project Levy	\$30.00	per family per term
Building Levy	\$163.00	per family per term

CURRICULUM

Religious Education

Religious Education is at the heart of all learning at St Joseph's. The main role of the school is to assist parents as the prime educators of their children and this applies particularly in Religious Education.

At St Joseph's we strive to create a supportive atmosphere which reflects the values of Jesus in all

aspects, both formal and informal, of school life.

The school's Religious Education program follows the Archdiocesan Guidelines "Treasures New and Old". The Sacramental program encourages parents to work in partnership with the Parish. Children usually receive the Sacraments of Reconciliation in Year 3, Eucharist in Year 4 and Confirmation in Year 6.

Children participate in Prayer Celebrations, Masses, Liturgies and classroom prayer.

English

At St Joseph's School English is acknowledged as fundamental to thinking, communicating and learning. We aim to provide a variety of real life situations that require the use of English so students can develop a range of strategies and skills to enable them to participate fully in society. In addition to this, teachers aim to foster a love of language and reading.

The English curriculum is holistic, based on the philosophy that learning occurs most effectively when listening, speaking, reading, writing and viewing are treated as interrelated activities. Specific areas of English such as grammar, punctuation and spelling are taught within the context of the overall program.

We believe the English curriculum at school needs to be strongly supported at home. Parental support of all aspects of the English curriculum is encouraged. Children are encouraged to read each night. Workshops are presented each year to enable parents to become more adept at the many strategies they can employ to support their child's reading development.

Mathematics

Mathematics involves the study of number and algebra, statistics and probability and measurement and geometry and is based on an inquiry approach.

There are a variety of resources available within the school, which support the Mathematics curriculum. All Maths activities combine a 'hands on' or practical approach, with recording and problem solving.

History

The study of History aims to develop in students an interest in and enjoyment of, historical study for lifelong learning and work. The curriculum takes a world history approach within which the history of Australia is taught. It helps students to appreciate Australia's distinctive path of social, economic and political development, its position in the Asia-Pacific region and its global interrelationships. This knowledge and understanding is essential for informed and active participation in Australia's diverse society.

Geography

Geography is a structured way of exploring, analysing and understanding the characteristics of the places that make up our world, using the concepts of place, space, environment, interconnection, sustainability, scale and change. It addresses scales from the personal to the global and time periods from a few years to thousands of years. Geography integrates knowledge from the natural sciences, social sciences and humanities to build a holistic understanding of the world. Students learn to question why the world is the way it is, reflect on their relationships with responsibilities for that world and propose actions designed to shape a socially just and sustainable future.

Health and Physical Education

In our rapidly changing society, there is increasing community awareness of the importance of healthy lifestyles and growing recognition that students need to be active, responsible and informed decision-makers. Health and Physical Education provides students with the knowledge and practical skills to meet these needs and for developing a better quality of life for all.

At St Joseph's School we believe Health and Physical Education:

- encourages an understanding and valuing of self and others;
- promotes physical activity and personal fitness;
- emphasises informed decision-making, leading to effective and responsible action.

St Joseph's School is involved in School Sports ACT. Students participate in three major sporting activities each year - Swimming Carnival, Cross Country Carnival and Athletics Carnival. A team is chosen to represent St Joseph's at district carnivals and outstanding competitors then compete at ACT and national carnivals.

Science

St Joseph's Science Curriculum is based on the Australian Curriculum and Primary Connections. Science integrates human endeavour, energy and force, matter, living things, earth and space.

The program is organised around a major concept and skill for each year level. These concepts are designed to cater for the interests and learning styles of all students. All concepts are investigated using high interest, hands-on activities. Simple equipment is used during these activities.

The Arts

The Arts program includes Music, Media, Dance, Drama and Visual Arts, which play an integral part in a balanced educational program. Where possible and desirable, integration across the curriculum occurs, however each strand of The Arts maintains its own integrity so that concepts, processes and skills central to that art form are developed in the students. A dedicated music teacher takes classes for weekly lessons.

A Dance program, Every Chance to Dance, is taught to all students with Years 5 and 6 participating in the Dance Nation spectacular.

Drama allows the students exploration in body and spatial awareness, role play, mime, improvisation, non-verbal communication, story drama, play building and relaxation techniques.

The Visual Arts program allows students to explore a variety of techniques such as painting, drawing, print making, sculpture and collage using mediums, including paper, paint, textiles, clay, charcoal, crayons and ink.

Technology

Technology is viewed as an integral part of the curriculum, complementing and supplementing all subjects. Students have access to iPads, iPods, digital cameras, computers, laptops, Beebots and portable devices that interact with the interactive whiteboards that are installed in each classroom. Currently, Years 5 and 6 have their own iPad, or lease one from school.

ADDITIONAL INFORMATION

Absences

All absences from school must be explained. It is a legal requirement that all absences be followed with a signed note to the teacher, from the parent or care giver. Emails and phone messages must be followed up by a written and signed note. If students have contagious diseases (especially German Measles) the school should be notified *immediately* so that necessary warnings can be given. Parents who are uncertain about how long children should be kept home for certain contagious illnesses can contact the Front Office for information.

It would be helpful if parents phoned the school on the morning of an absence to inform us that their child will be away.

After School Care

After School Care is available at St Joseph's School from Monday to Friday, 3:00 - 6:00pm. It is conducted by the YMCA which aims to provide a fun, safe and creative environment for all students. Enrolment forms are available from the YMCA. As the After School Care is an approved service, families can apply for reduced fees by registering with the Family Assistance Office.

For more information phone the YMCA on 6242 4040.

Assessment and Reporting

Reporting is the process by which assessment information is communicated in ways that assist students, parents and teachers in making decisions, by providing information about what students know and can do, along with recommendations for their future learning.

Reporting to parents will take the following form:

Term 1

- Classroom Showcases
- Parent Teacher Interviews

Term 2

- Written Reports
- Parent Teacher Interviews

Term 3

- Learning Journeys

Term 4

- Classroom Showcases
- Written Reports
- Parent Teacher Interviews

Assessment is an integral part of the learning process and includes both:

- Assessment for learning and
- Assessment of learning.

Assessment for learning is a regular part of teaching and learning and the information gained is used to shape the teaching and learning process.

Assessment of learning is assessment for accountability purposes, to determine a student's level of performance on a specific task or at the conclusion of a unit of work. The information gained from this kind of assessment is often used in reporting.

At the beginning of each term, teachers send home a Parent Overview, which outlines the content to be covered in each subject during that term.

Canteen

The Canteen is open three days per week with lunch and snacks available during both breaks. Parents are encouraged to volunteer at the Canteen to assist in this important service to the children.

Class Contacts

Each class has a parent representative who provides a contact point for parents of that class. The aim of this role is to promote a sense of community within the school and to coordinate pastoral care. During the year they organise social gatherings for parents of the children in a class.

In their pastoral care role they aim to be aware of, and respond to, family needs. A network of parents can be called upon to provide support and practical aid to families in times of stress or need.

Community Notices

Any items to be included in the Newsletter should reach the Front Office by 10:00am each **Wednesday**.

Contact Phone Numbers

Parents are asked to keep the school informed of any change of address or contact number so they can be reached in the case of illness or emergency. It is in the best interest of students that these numbers are kept up to date.

Early Learning Centre

St Joseph's School Early Learning Centre caters for children turning 4 before 30 April each year and provides pre-school, before and after school care and vacation care. Please phone 6257 2990 for more information.

Excursions

Excursions are an integral part of the teaching and learning process. At St Joseph's School the students are given the opportunity to participate in a variety of excursions to enhance their experiences while working on a particular unit of work or as a form of cultural enrichment.

Extra-Curriculum Activities

Activities such as a Water Safety program, camps, excursions, enrichment programs such as guitar, piano, dance and drama as well as performing artists who visit the school are all integrated into the classroom programs. Each of these activities are conducted to reinforce or to introduce work that forms part of the total school curriculum.

Fundraising and Almsgiving

Fundraising and almsgiving are major parts of the Catholic Identity at Saint Joseph's School. We encourage families to open their hearts to the less fortunate in our local, national and global communities each term.

Our four major fundraising efforts support CARITAS Australia, Mission Australia, St. Vincent de Paul and Riamabana School and Orphanage in Africa.

All campaigns are designed so the students are immersed in the act of giving, charity and compassion. Each year a Whole-school focus is developed around a theme that supports our core values and highlights everything we do, think and say.

Home Learning

Home Learning for students from Foundation to Year Three consists of two components: Reading and Number. Students are expected to read four nights out of seven. Your child will be issued with a reading diary to record his/her reading. The second component of your child's Home Learning is a Number Grid that will be used for the term. This week by week guide to oral number activities offers the flexibility, ease and essential automatic number skills we would like parental support with. The grid has the activity listed for the weeks of the term and corresponding examples of what you, as a parent, can say to initiate that activity. There is no written work involved in these activities.

Students in Years Four to Six will have the same expectations as above. However, all of their Home Learning will be online. A reading page will be set up for your child to record and respond to their reading. Your child's teacher will reply to these responses electronically. The Number Home Learning for each term will contain oral number skills at the appropriate year level. In addition to this Home Learning, teachers will assign Home Learning that aligns with the flipped classroom philosophy of Saint Joseph's. This means teachers will put activities such as reading, tutorials or discussions on Google Classroom prior to a lesson with the expectation that the work will be completed on time for the lesson at school.

Insurance

Personal Accident Insurance

The Catholic Church Insurances covers all children enrolled in Catholic schools in the Archdiocese in case of an accident occurring during school related activities.

Voluntary Workers Personal Accident Insurance

A personal accident cover exists for all voluntary workers at the school and for people on the school premises at St Joseph's School.

Learning Support

The Learning Support program at St Joseph's School is a support network for students, teachers and parents. Students who require support with their learning are provided with a learning environment that gives them the most effective means by which to develop their learning potential. The Learning Support Team's role is both supportive and advisory, working with classroom teachers and outside agencies to develop and implement inclusive programs for all students.

Learning Hub - Library

The Learning Hub is an integral part of our school.

Children learn to use the library as independent learners. Children are requested to have a library bag in which they can store books, avoiding damage when taking them home.

Parents are always welcome in the Hub which often displays class work completed by the students.

Lost Property

Lost property is held in the School Lost Property containers, located adjacent to the Canteen. After School Care lost property remains in the After School Care area.

Medical Treatment

If a child should require urgent medical treatment the school staff will seek medical attention as approved by parents at the time of enrolment.

Medication

Students bringing medication to school must hand it in to the Front Office where it will be dispensed at the appropriate time. Students who suffer from asthma may keep their puffer with them. Parents are asked to have an emergency plan for all asthmatic children. Any student on medication must have a letter giving clear instructions on time, dosage and what the medication is for from parents or doctor. Medication must be in its original container with the dosage clearly marked on it.

Morning Gathering

Each morning students and teachers assemble in the courtyard at 8:50am. This Morning Gathering begins with the announcement of birthdays and other important messages for the day followed by prayer.

Award Certificates are presented every Friday morning. The names of award winners are published in the preceding Newsletter. This enables parents to be present for the presentation if they are able.

Nut Free Zone

There are a number of students in our school community who suffer allergic reactions to nuts and nut products. These allergies may cause anaphylaxis and are life threatening. It is necessary for St Joseph's to have a 'nut free' environment to ensure their safety.

All students need to be aware that they are to only eat from their own lunch box and not share food with any other student. Staff and students should wash their hands before and after eating.

NB. These restrictions are regularly assessed and may be amended as a result.

Orientation Week

During the first week of the year, we engage in Orientation. This week is dedicated to teaching and learning about life at St Joseph's School and provides the opportunity for explicit teaching of the vision of our school and how it is put into practice.

This includes teaching

- the learning expectations and process at St Joseph's
- the values at St Joseph's
- the safety procedures at St Joseph's and
- the procedures to look after our school and its resources.

Parent Assistance Programs

Parents are invited and encouraged to help at school in a variety of ways. Parents are offered training and given clear guidelines of the expectations and protocols involved. The manner in which students are expected to respond to them is clearly explained and they are assured of continued support and assistance. The need for confidentiality is always stressed.

Regular areas of assistance encouraged at St Joseph's School include:

- Canteen roster
- Sporting activities and carnivals
- Perceptual Motor Programs
- Excursions
- Library assistance
- Art/craft in the classroom
- Reading and writing in the classroom
- Working bees
- Uniform Shop

Parent Information Night

At the beginning of each year, a Parent Information Night is held. The aims of the night are to:

- meet the parents;
- outline goals for the year;
- discuss expectations;
- provide class procedures and routines;
- outline curriculum.

Parents and Friends Association

At St Joseph's we recognise the right and role of parents in their child's education therefore parental involvement is strongly encouraged at all levels.

The P & F Association consists of all parents and carers of pupils enrolled at St Joseph's School.

The Association, through its activities, aims to:

- promote the aims of Catholic Education in the school community;
- liaise and co-operate with the School Board to assist in promoting cultural, social and sporting activities for the school's students;
- foster a spirit of co-operation and friendship amongst members of the community;
- provide a forum for the free discussion of education policy, school objectives and other activities.

An Executive Committee manages the business and affairs of the Association. It is mandatory that all volunteers possess and display a Working with Vulnerable People card whenever they are in the school. This card is obtained via application and is free for volunteers.

http://www.ors.act.gov.au/resources/attachments/Working_With_Vulnerable_People_Application_For_Registration_-_PDF.pdf

An Annual General Meeting of the Association is held each year. General Meetings are also held during which activities of the Association are outlined and discussed with parents. These meetings are held in the school and are advertised, along with the Association's activities, in the school Newsletter.

There are a number of ways parents can assist the school through the P & F Association. These include:

- becoming an office bearer on the Executive Committee;
- attending and participating at general meetings;
- participating in social activities;
- helping in the Canteen and Uniform Shop;
- providing support to the school through activities;
- participating in Working Bees;
- helping with the sporting activities of the students.

Strong parent support and commitment in all these areas provide the foundations for a strong and united school community of students, parents and staff.

Parking

Parents' parking is available at the Boronia Drive entrance to the school. Parents are requested to exercise extreme caution when parking and driving on and around the school grounds.

Prayer

Prayer is an integral part of our daily life. During the day classes will take time to pray. Prayer itself takes many forms. It is an aim of St Joseph's that children be exposed to the full spectrum of prayer experiences.

Throughout the year, the children celebrate the Eucharist together at St Joseph's Church. Parents and other members of the community are invited to celebrate with us. Mass times are published in the weekly Newsletter.

Student Banking

Student banking is conducted with the Commonwealth Bank and is carried out on Wednesday each week at the school. For further details about this service please contact the Front Office.

School Board

The School Board aims to ensure that as a school community, it fulfils its Catholic educational responsibility within the general pastoral goals of the Archdiocese and that it operates within the pastoral and education goals and policies of the Catholic Education Office.

The School Board has responsibility to make decisions in areas such as:

- supporting the Catholic ethos and pastoral care strategies of the school;
- promoting the school in the local community;
- monitoring the school budget;
- developing capital and maintenance programs;
- approving school uniform items.

It has advisory responsibilities in the areas of:

- curriculum;
- educational policies;
- student welfare policies.

School Bus Services

ACTION: 414 (morning) and 566 (afternoon)

TRANSBORDER: Hall, Murrumbateman, Yass

DEANES: Bungendore

For further details about these services please contact the Front Office.

School Counsellor

Trained personnel are available to counsel individuals and families should the need arise. This service draws on the vast array of services provided by Catholic Care.

School Hours

School begins at 8:50am and concludes at 3:00pm

First Break is from 11:00am - 11:40am

Second Break is from 1:15pm - 1:55pm

School Medical Service

This community service is provided each year. Children in Foundation are given a general medical examination. Parental permission is necessary prior to these examinations being conducted.

School Newsletter

The school Newsletter is produced each **Thursday**. The Newsletter is available on the School Website and is emailed to parents. This is the main form of communication between the school and parents. Parents are expected to keep informed by reading the Newsletter.

Sickness at School

Should children become ill or injured at school parents/carers will be contacted so the child can be collected as soon as possible.

Skoolbag

Parents may download the Skoolbag App for St Joseph's and receive notifications and alerts relevant to their child.

Behaviour Learning

St Joseph's School identifies the following goals of Behaviour Learning. We believe these goals will lead to personal growth, a positive school and class environment.

- Self control / self discipline
- Accountability for one's own behaviour
- Respect for others' rights including teachers
- Fair and honest treatment
- Co-operative classroom atmosphere

Supervision

The school grounds are open to pupils from 8:20am each morning and remain open to pupils until 3:30pm each afternoon. Children are not permitted on the school grounds outside these times and must not play on school equipment unless under the direct supervision of a teacher.

Sun Protection

A 'No Hat, No Play, Sit in the Shade' rule is enforced at St Joseph's School. Based on advice from the Cancer Council, hats are not worn in June and July.

Uniform Shop

A Uniform Shop provides the opportunity for parents to purchase new and second-hand school uniform items at reasonable prices.

Working with Vulnerable People

It is mandatory that all volunteers possess and display a Working with Vulnerable People card whenever they are in the school. This card is obtained via application and is free for volunteers.
http://www.ors.act.gov.au/resources/attachments/Working_With_Vulnerable_People_Application_For_Registration_-_PDF.pdf

ST JOSEPH'S SCHOOL UNIFORM

An important element of our school is the wearing of a school uniform. We believe that this creates pride in oneself and pride in the school. All students are expected to wear the correct school uniform.

Students with hair longer than shoulder length must have it tied back. No jewellery is to be worn to school with the exception of a watch and small plain studs for pierced ears. Nail polish and make-up must not be worn.

Girls Summer:

Catholic primary schools summer dress

Alternatively students may wear:-

Sky blue polo shirt with school crest

Royal blue tailored shorts

Black shoes and white ankle socks

Wide brim style hat - navy

Girls Winter:

Catholic primary schools tunic or navy slacks

Sky blue skivvy or peter pan collar blouse

Black shoes with white socks or navy tights

Maroon polar fleece with school crest

Navy jacket - no crest

Wide brim style hat - navy or navy beanie

Girls & Boys Summer Sports Uniform:

White polo shirt with school crest

Navy shorts or skort

White ankle socks

White Sandshoes/runners

Wide brim style hat - navy

Boys Summer:

Navy shorts

Sky blue polo shirt with school crest

Black shoes and navy socks

Wide brim style hat - navy

Boys Winter:

Sky blue polo shirt with school crest or skivvy

Navy trousers

Maroon polar fleece with school crest

Black shoes with navy socks

Navy jacket no crest

Wide brim style hat - navy or navy beanie

Girls & Boys Winter Sports Uniform:

White polo shirt with school crest

Navy tracksuit pants

Navy polar fleece with school crest

White Sandshoes/runners

White ankle socks

Wide brim style hat - navy or navy beanie

Navy backpack with school crest.

Please ensure that all items of clothing, drink bottles, lunchboxes, school bags and other personal possessions are clearly marked with your child's name.

OUR SCHOOL PRAYER

Loving God,

*I offer you today
All that I do, think and say.
I offer you my work, my prayers, my play.*

*I shall do my very best to make them pleasing to you,
And with your help,
My whole day will be my gift to you.*

*St Mary of the Cross, pray for us.
St Joseph, pray for us.*