



# St Joseph's P - 6 School

*As a dynamic P to 6 Catholic school, St Joseph's strives for excellence within a Christ-centred community and contemporary environment.*

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## Behaviour Management Policy

### Related Policies

St Joseph's Pastoral Care and Anti-bullying Policies

CEO Policies Student Management (Discipline), Suspension, Legal Responsibilities and authority; Expulsion; Restraint; Child Protection

### Purpose

This policy outlines the expectations the community of St Joseph's School has regarding the development of behaviour management programs focusing on the personal development of students and the needs of the whole learning community.

### Policy

At St Joseph's School we believe:

- we have values and expectations that are based on the model of Christ.
- discipline is essentially a positive concept, helping the students to reflect on their behaviour and how their actions impact on others.
- discipline helps students differentiate between right and wrong. Students need to know that society has rules, expectations and ideals that as individuals, they have to conform to.

### Definitions

All procedures followed in applying this policy must be based on principles of procedural fairness. These principles include:

- Provision of relevant policies and procedures to involved parties.
- Provision to these parties of the details of any allegations.
- Provision to these parties of the right to respond to allegations and, if appropriate, to appeal any decision.
- The right to an impartial decision.

### Procedures

#### 1. Aim to promote good behaviour

We aim to promote good behaviour through:

- Developing self-discipline in the students.
- Developing positive relationships between teachers and peers.
- Giving positive feedback to students.
- Developing specific programs for students with special needs.

- Modelling good behaviour.
- Promoting skills in leadership, conflict management and decision making.
- Encouraging self-analysis and ownership of actions.
- Acknowledging when students are being honest.
- Communicating openly and regularly with parents.
- Providing the students with the necessary skills to deal with potential conflict.
- Having a safe, happy and respectful environment at school.

## **2. Staff Responsibilities**

- Teachers must understand and comply with the requirements of this policy.
- Teachers must implement the St Joseph's Positive Behaviour Program.
- Teachers must encourage a teaching/learning environment where there is good order and purposeful learning.
- Should the behaviour of a student seriously interfere with the requirements of this policy, more serious responses may be required. Reference is then made to the CEO policies on Suspension and Expulsion.
- Corporal punishment is NOT administered in any circumstance. Additionally, staff must not explicitly or implicitly sanction the administering of corporal punishment by non-school persons, including parents, to enforce discipline at the school.

## **3. Implementation**

- Establish school and classroom rules.
- Develop an outline of rights and responsibilities.
- Discuss consequences.
- Use time-out strategies.
- Engage children on the playground by providing opportunities for different play.
- Use positive reinforcement when appropriate.
- Reward good behaviour using the school's Bees Knees incentives.
- Use older children as role models.
- Regularly focus on social skills.
- Inform parents of behaviour management strategies.
- Develop individual or group behaviour plans for students who continually misbehave in consultation with staff and parents and as set out in the Positive Behaviour Program.

## **4. Organisation**

The following unacceptable behaviour will begin the Time-Out process:

- Threatening another student
- Being rude, disrespectful and argumentative
- Swearing
- Interfering with the property of another student or the school
- Lying
- Spreading rumours about another student
- Disrupting the teaching and learning of a class

## Behaviour Management Flow Chart

CLASS	PLAYGROUND
<ol style="list-style-type: none"> <li>1. School &amp; class rule reminders and management</li> <li>2. In-class time out</li> <li>3. Time out in room of teacher's Critical Friend                             <ul style="list-style-type: none"> <li>• Student to complete Time Out sheet</li> <li>• Class teacher to complete Incident Report</li> </ul> </li> <li>4. Class teacher to file Time Out sheet and give Incident Report to Principal</li> <li>5. Principal to send letter home to parents / carers</li> <li>6. Parents / carers to sign letter and return to Principal</li> <li>7. Letter filed</li> <li>8. Student to work away from class for one session on the next school day, under supervision of a member of the Leadership Team</li> </ol>	<ol style="list-style-type: none"> <li>1. School rule reminder &amp; management</li> <li>2. Playground time out of minutes / age (i.e. 8 minutes for 8 year old)</li> <li>3. Playground time out for remainder of break</li> <li>4. Duty teacher to complete Incident Report and give to Principal</li> <li>5. Student/s to Principal at end of break</li> <li>6. Principal to investigate</li> <li>7. Incident Report shown to class teacher</li> <li>8. Principal to send letter home to parents / carers</li> <li>9. Parents / carers to sign letter and return to Principal</li> <li>10. Letter filed</li> <li>11. Student off the playground for first break on the next school day, under the supervision of a member of the Leadership Team</li> </ol>
<p>Physically hurting or verbally abusing another person = Immediate withdrawal to Principal / Assistant Principal</p>	

Three letters home in any one term = interview with Principal, parents / carers and student to devise an Individual Behaviour Plan.

Approved by: School Board

Implementation Date: 2011

Revision Date: 2016